INSTALLATION OF HOARDING AND SIGNAGE

Purpose

At GK Signs we have pride in the quality of our work to ensure your branding and advertising looks its absolute best. We aim to achieve these high standards whilst keeping costs to a minimum to deliver the best possible service we can to our valued customers.
For clarity and to avoid any unnecessary costs these Terms and Conditions outline the requirements for the installation and care of hoarding and signage.
Should you have any questions please contact our Account Management team on:
Call 01392 494044 or email gkcustomerservices@gksign.co.uk

Site Conditions

Customer Responsibility

- Suitable utilities, to include power and welfare facilities should be provided, where necessary or as agreed prior to commencement of installation.
- A safe environment for our installers to work should be provided with unrestricted access to allow installation.
- The environment should be free from hazards, however, should there be any hazards GK Signs must be notified 48 hours prior to installation.
- Adequate parking should be provided for installers attending site.
- An appointed person should be available to sign for goods and materials that are delivered to site prior to installation.
- In the event goods are to be delivered to a third-party site a point of contact for that site should be given, so that safe storage of goods and/or materials can be arranged.
- Where agreed, on-site safe storage should be provided where materials have been delivered to site prior to installation. GK Signs cannot accept responsibility for damage to goods whilst at customer or third-party sites.
- Any specific site inductions that installers will be required to attend must be notified to GK Signs so that the time can be allowed for that in conjunction with the time for installation.
- A customer representative name and contact number must be provided to GK Signs prior to any installation so that any delays can be avoided with regarding to unforeseen circumstances that may need to be discussed.
- To sign and approval all artwork if agreed installation dates are to be met. Failure to approve in a timely manner all artwork may lead to delayed installations.

GK Signs Responsibility

- On arriving at site GK Signs installers will review the RAMS to ensure that the work can be carried out as per the guidelines.
- Will leave the site as they found it. Waste generated as a result of the installation will either be disposed of in on-site waste containers or removed by GK Signs installers, depending on what has been agreed.
- Comply with customer issued on-site health and safety requirements.

Other Conditions and Potential Charges

- All external installations are weather dependant. Conditions such as, high winds, persistent and heavy rain will mean the installation will be delayed or need to be rescheduled. Conditions will be monitored, and you will be advised of any need to reschedule. In the event of GK Signs arriving at site and unpredicted weather conditions prevent the installation, 50% of the installation value may be charged.
- Any un-started or uncompleted installations beyond the control of GK Signs, such as, but not limited to, inability to access the site, restricted access due to other trades being onsite and damaged goods and materials whilst they have been under the care of the customer, will be charged at the quoted rate.
- Should additional hours or a return visit be required to complete the installation service for reasons beyond GK Signs control, these will be charged at the prevailing rates. Along with unforeseen costs that may arise such as subsistence, overtime etc.
- A minimum of 48 hours' notice prior to the start time of the installation must be given if an installation is to be cancelled with no charge. Otherwise, the full amount may be charged as a cancellation fee.
- Included in the price are two amendments to artwork and proofs, after that design time is charged on an hourly basis.

Disclaimer

- As part of our on-going commitment to ensure our policies and procedures remain clear and up to date, these Terms and Conditions may be amended from time to time.

Registered Office: 1 Oaktree Place, Matford Business Park, Exeter, Devon EX2 8WA
Registered in England and Wales:
Company Number 07596763 - VAT Number 113 8024 52 - EORI Number GB113802452000
Switchboard: 02081 385001 Email: Sales@gksigns.co.uk